

## Chartered Capital And Investment Limited

### Familiarization programmes imparted to Independent Directors

#### 1. Initial Familiarization:

Independent Directors are provided with an overview of the criteria of independence, roles, rights, duties and responsibilities of directors, terms of appointment, code of conduct, insider trading regulations, disclosures of interest, nature of industry and business of the company, policies of the Company and other important regulatory aspect relevant to the Directors.

#### 2. Ongoing Familiarization:

Independent Directors are apprised continuously at Board Meetings regarding ongoing business environment, company's services, governance, internal control processes and other relevant matters. They are also updated on new regulatory updates applicable on the company and its impact on the Company from time to time.

#### 3. Details of Familiarization Programmers conducted and attended by Independent Directors

Sr. No.	Name of the Director	Attendance (FY 2017-18)	Attendance (FY 2016-17 and FY 2017-18)	No of Hours spent (FY 2017-18)	Cumulative no of Hours spent (FY 2016-17 and FY 2017-18)
1	Mr. Ashok Kavdia	2	4	50 minutes	110 minutes
2	Mr. Sanatan N Munsif	2	4	50 minutes	110 minutes
3	Mr. Deepak P Singhvi	1	1	20 minutes	20 minutes

#### Disclosure pursuant to Reg 25(7) read with Reg 46(2)(i) of SEBI (LODR) Regulations, 2015

#### Details of Familiarization imparted to Independent Directors during the FY 2017-18:

Sr. No.	Date of programme	Purpose	Independent Directors Attendance Sheet					
			Mr. Ashok Kavdia		Mr. Sanatan N Munsif		Mr. Deepak P Singhvi	
			Attendance	No of Hours	Attendance	No of Hours	Attendance	No of Hours
1	30.05.17	Independent Directors were familiarized on the services provided by the Company, its financials, performance of the company, impact of Ind AS on the Company, Internal Financial Controls, regulatory environment in which company operates and changes therein	Yes	30 Minutes	Yes	30 Minutes	No	-
2	14.09.17	Independent Directors were familiarized on the services provided by the Company, its financials, performance of the company, impact of Ind AS on the Company, Internal Financial Controls, regulatory environment in which company operates and changes therein	Yes	20 Minutes	Yes	20 Minutes	Yes	20 Minutes
		<b>Total</b>	<b>2</b>	<b>50 Minutes</b>	<b>2</b>	<b>50 Minutes</b>	<b>1</b>	<b>20 Minutes</b>